

DELAWARE ENGINEERING SOCIETY

Minutes of DES BOARD MEETING

held
January 17, 2008

The meeting was called to order by Stacy Ziegler at approximately 3:00 pm at the offices of Duffield Associates. Attendees were as follows:

- Mario Gangemi
- Stacy Ziegler
- Mark Parker
- John Chromy
- Michael Keefe

1. **Engineer's Week Banquet.** Stacy provided update on E-week banquet. Program is being finalized. Posters and announcements have been sent out. Ticket sales have begun. Engineers Without Borders group will make a presentation at the banquet. EOY and YEOY have been notified and will be attending.
2. **Scholarship Update.** Application forms are all in (13 applications received). Applications for female applicants have also been sent to SWE for their review. Two \$2000 scholarships from DES were proposed by the Board in September 2007 meeting. Recipients to be selected this week.

Mike to follow up with DHEC regarding account status.

Mark to prepare proposal for Board review for a scholarship trust fund.
3. **MathCOUNTS update.** Meghan Lester is coordinating. 13 schools signed up as of date of the meeting. UD day occurred on Thursday, January 10, 2008. Competition day date still being determined with Del Tech in mid-March. Stacy to confirm that all schools (and Meghan) have been reimbursed for registration as needed.
4. **Golf Tournament.** Peter Mandeville of Duffield Associates is working to coordinate this effort. Tournament will be held on April 24, 2008 at the Frog Hollow Golf Club in Middletown. Prices to be discussed at next Board meeting. Mark Parker will work with Pete. Plan to put advertisement for golf tournament in the E-Week Banquet program.
5. **Website.** Website updated in order to advertise E-week activities. Will update with list of scholarship winners, EOY/ YEOY information, MathCOUNTS date, and golf tournament. Add "Updated on ____" label on home page. Stacy will coordinate with Webmaster. Mike to confirm contract and payment term that has been made with Webmaster.
6. **Treasurer's report** was discussed (see attached). Need to get account statement from NSPE forwarded to Mike. Stacy to contact National to get information sent to Mike.
7. **National News.** Upcoming National conference in Portland, Oregon in July.

8. **Secretary Position.** Remains vacant. Board needs to continue discussions to find new candidates.
9. **Bylaws.** John Chromy reviewing revisions made last year which were never officially finalled. Stacy will get final revisions to John for review, so that Bylaws can be adopted at next Board meeting.
10. **Topics for Next Board Meeting.**
 - **Download on E Week banquet**
 - **Golf Outing.** Plan details ... where, when, fees?
 - **MathCOUNTS**
 - **Professional Development Seminar**
 - **Newsletter/ Website**

The meeting was adjourned at approximately 4:00 p.m..

The next scheduled meeting of the DES Board will be held on **February 28, 2008 at 3:00 pm at Duffield Associates' office.**

It is my opinion that these minutes accurately reflect the discussions of the referenced meeting. By copy of these minutes, attendees are requested to carefully review this information, and if appropriate, provide comments, additions, and revisions to me as soon as possible. Should comments be received, I will modify these minutes as appropriate. If comments are not received within 7 calendar days following the issuance of these minutes, they will be assumed to accurately represent discussions at the meeting, and the minutes shall stand as written.

Respectfully submitted,

Stacy B. Ziegler, P.E.
President, DES

Enclosures: Treasurer's Report for December 2007
Golf Tournament Info – DRAFT

DES Treasurer's Report for December 2007
January 9, 2008

Petty cash	\$53.87	starting balance = \$62.07 Subtract \$8.20 stamps
Checkbook	\$502.60	starting balance = \$622.60 Subtract \$1,225.00 DHEC (Scholarship) Subtract \$15.00 Lauren Atkins - October Subtract \$880.00 MATHCOUNTS (Meghan Lester for 8+3 more teams @\$80) Add \$2,000.00 from savings
Savings	\$18,611.46	previous balance = \$19,498.07 Subtract \$2,000.00 to checking Add \$1,110.00 NSPE payment Add \$3.39 December interest
Certificates of Deposit		
	\$5,658.32	Bay First Bank; previous balance = \$5,658.32
	\$10,740.14	Artisans Bank, \$3,756.56 and \$6,993.58

Note:

DES has two accounts at Artisans' Bank; balances via phone as of July 6, 2007
Bay First Bank balance confirmed via email September 14, 2007.

Respectfully submitted,
Michael Keefe

2008 DELAWARE ENGINEERING SOCIETY GOLF SCRAMBLE

Thursday, April 24, 2008

12:00 P.M. Shotgun Start



FROG HOLLOW GOLF CLUB
Middletown, Delaware

Proceeds to be contributed to the Joe J. Welker Memorial Scholarship Fund

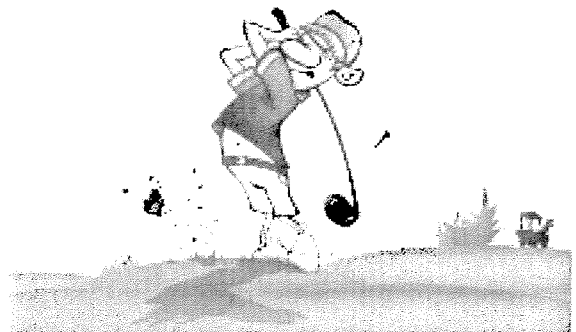
Prizes:

First Place Team - \$65 Dick's gift certificate for each golfer
Second Place Team - \$35 Dick's gift certificate for each golfer
Third Place Team - \$25 Dick's gift certificate for each golfer

Two Longest Drives - \$25 Dick's gift certificate each
Two Closest to pins - \$25 Dick's gift certificate each

\$10 raffle – Round of golf for four (4) at Frog Hollow
(good Monday through Friday, all day)

Contact: Pete Mandeville @ 302-239-6634
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DELAWARE ENGINEERING SOCIETY, Inc.
a society of the National Society of Professional Engineers